

Introduction

The Eco-Assessors (EA) programme is developed by the Restroom Association (Singapore) (RAS). EAs are set to play a vital role toward the sustainability of clean public toilets for years to come given that they work closely with us.

RAS adopts a community approach in relation to the recruitment and training of the Eco-Assessors. There are two types of EA: the Volunteer Eco-Assessor (VEA) and the Certified Eco-Assessor (CEA).

The Volunteer Eco-Assessor (VEA)

The VEAs conduct mystery audits of the public restrooms in their district that have been certified under the Happy Toilet Programme (HTP). In addition they will educate their peers about clean restrooms and promote the HTP to the owners of eligible public restrooms who have yet to participate. They will also advise the owners of dirty public toilets about the necessary remedial steps to be taken.

VEAs will have to undergo a two-hour training session that includes a theory session and an on-site practical that allows trainees to practise using the Happy Toilet Self-Assessment Checklist. Upon graduation, RAS will award a badge to each VEA to recognise their efforts. Upon completion of at least 10 toilet assessments, VEAs will be granted the opportunity to take on the role of a Certified Eco-Assessor (refer to page 2 for more details) subject to performance reviews by the RAS.

The minimum and maximum class size is 5 and 10 people respectively for each VEA training session and the fees are \$10 per person and \$80 for each group of 10. For organisations, training will be conducted at your premises and the venue should be equipped with a projector and be located near a restroom to cater for the theory and the practical segments. For individuals, RAS will contact you regarding the training details. Please note that each person will have to provide 2 passport-size photographs.

RAS looks to partner the National Environment Agency Regional Offices (NEA ROs) as well as grassroots organisations and various corporations to recruit and train

VEAs. Till date, grassroots leaders from the North West Community Development Council (CDC), in partnership with the NEA North West RO, and officers from the National Parks Board (NParks) have participated in our VEA training programme.

The Certified Eco-Assessor (CEA)

The CEAs will certify the public restrooms in their district that are registered for the HTP and audit each of them according to the HTP grading criteria. They will also advise the restroom owners on how to improve the standard of their restrooms. CEAs are hired on an assignment basis and they have to submit a report to RAS after each restroom audit.

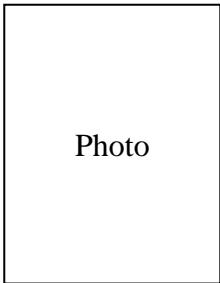
CEAs will have to undergo a one-day training course consisting of a classroom session where they learn about essential restroom knowledge and a practical segment to familiarise themselves with the process of conducting an audit. Trainees will have to sit for both a written assessment and an oral test. They will serve as Probationary CEAs under the charge of a mentor after successfully completing the training before proceeding to become full-fledged CEAs. RAS will issue a licence (renewable yearly) and uniform to each CEA.

The minimum class size and maximum class size is 5 and 10 people respectively per CEA training session and the fees are \$50 for each person. Candidates will have to attend an enrolment interview. Each candidate will have to bring along 2 passport-size photographs. For organisations, training will be conducted at your premises and the venue should be equipped with a projector and be located near a restroom to cater for the theory and the practical components. For individuals, RAS will contact you regarding the training details.

The five CDCs are our partners in the recruitment and training of the CEAs.

For more information

Please call us at 6297 9824 or email to info@toilet.org.sg for further details should you like to have more information.



Application Form for Volunteer Eco-Assessor (VEA)

Please write clearly and fill in all the fields. Tick where applicable

Full Name as in NRIC: _____

IC No: _____ Age: _____ Contact No: _____

Sex: Male Female Race: _____ Date of Birth: _____

Address: _____

Occupation: _____ Email address: _____

Availability: Weekday mornings Weekday afternoons Weekends

Q1a) Are you a grassroots volunteer? Yes No*

**Proceed to Question 2 if you tick this box.*

Q1b) Which grassroots organisation are you with? _____

Q2a) Have you ever attended any courses related to restrooms? Yes No*

**Proceed to Question 3 if you tick this box.*

Q2b) When was the last course you attended? _____

Q2c) Who conducted the course? _____

Q2d) Were you sent by your company to attend? Yes No

Q2e) How did you know of the course if you were not sent by your company?

Q3) How did you find out about the VEA recruitment?

(Please state your organisation if you are sent by your company.)

I declare that all information stated herein is complete and correct to the best of my belief and knowledge and that I have not wilfully suppressed any material fact.

Signature: _____

Date of Application: _____

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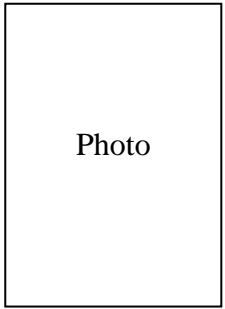
Received by: _____

Date: _____

Status of application: Accepted Rejected Review

Mode of submission: Mail Email Fax In person

Payment: Yes No Pending (Expected date: _____)



Application Form for Certified Eco-Assessor (CEA)

Please write clearly and fill in all the fields. Incomplete forms will not be accepted.

Tick where applicable

Full Name as in NRIC: _____

IC No: _____ Age: _____ Contact No: _____

Sex: Male Female Race: _____ Date of Birth: _____

Address: _____

Previous employer: _____ Last date of employment: _____

Availability (Weekdays): Morning Afternoon Others: _____

Q1a) Have you ever attended any courses related to restrooms? Yes No*

**Proceed to Question 2 if you tick this box.*

Q1b) When was the last course you attended? _____

Q1c) Who conducted the course? _____

Q1d) Were you sent by your company to attend? Yes No

Q1e) How did you know of the course if you were not sent by your company?

Q2) How did you find out about the CEA recruitment?

I declare that all information stated herein is complete and correct to the best of my belief and knowledge and that I have not wilfully suppressed any material fact.

Signature: _____

Date of Application: _____

For Official Use

Received by: _____ Date: _____ Interviewed by: _____

Remarks: _____

Status of application: Accepted Rejected Review

Mode of submission: Mail Email Fax In person

Payment: Yes No Pending (Expected date: _____)